

# TOWN OF ROXBURY

## MEETING MINUTES FEBRUARY 17, 2025

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **MONDAY FEBRUARY 17, 2025 AT 7:00 P.M.** THIS IS AN IN PERSON MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

### MEETING AGENDA

1. Call to Order – Chairman Nick Ganser called meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Recited by all
3. Roll Call – Nick Ganser, Jim Wipperfurth, Mike Bradley, Adam Steinberg, Nanette Backeberg and Lisa Meinholz all present
4. Verification of Public Notice – Verified public notice was posted on Town website and outdoor bulletin board
5. Approval of February 17, 2025 **Agenda** – Jim Wipperfurth made a motion to approve the February 17, 2025 board meeting agenda. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0
6. Approval of February 3, 2025 Board Meeting Minutes – Jim Wipperfurth made a motion to approve the February 3, 2025 board meeting minutes. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0
7. Public Opinion – Jim Wipperfurth listened to Dane County meeting regarding increasing the weight limit of ATV/UTV on frozen lakes in Dane County. He said it sounds promising that it could happen.
8. Patriot Properties-Libertas proposed CSM Discussion/Action – No one showed up.
9. The Dahl family would like to get a conditional use permit (CUP) to allow short term rentals on Parcel Number - 050/0907-092-9250-0 discussion/Action – After Planning Commission Adam Steinberg explained the CUP, planning commission and town board do not have any issues with this CUP. Would need to update noise ordinance and create a new ordinance with a renewal option.
10. James Slattery owns two parcels of land. He would like to take 2 acres from his 7.91 acres Parcel Number - 050/0907-332-9851-0 to create new 2 acre parcel near the road, and then initiate a transfer of development rights (TDR) from Parcel Number - 050/0907-332-9500-4 to his newly created parcel, discussion/Planning Committee and Town Board Action - Adam Steinberg made a motion to approve Creating a new lot by rezoning 2 acres from the front (near Katzenbuechel Rd) of Parcel Number - 050/0907-332-9851-0 <https://accessdane.danecounty.gov/090733298510>, which is currently zoned RR-4 and is 7.910 acres. Parcel address is 8848 Katzenbuechel Rd. This newly created parcel would be zoned RR-2. Step 2. He would then initiate a transfer of development rights (TDR) from Parcel Number - 050/0907-332-9500-4 <https://accessdane.danecounty.gov/090733295004>, which is currently zoned RR-4, and is 6.48 acres, to this newly created 2 acres parcel near the Katzenbuechel Rd. Step 3. The 6.48 acres of Parcel Number - 050/0907-332-9500-4 would be joined with the remaining acreage from Parcel Number - 050/0907-332-9851-0 (after the 2 acre new parcel is created) to create a new single parcel that would be approximately (5.910 + 6.48) 12.39 acres and zoned RR-8. 2<sup>nd</sup> by Mike Bradley. YES – Adam Steinberg, Nick Ganser, Mike Bradley. NO – 0  
  
Town Board Action: Nick Ganser made a motion to approve Creating a new lot by rezoning 2 acres from the front (near Katzenbuechel Rd) of Parcel Number - 050/0907-332-9851-0 <https://accessdane.danecounty.gov/090733298510>, which is currently zoned RR-4 and is 7.910 acres. Parcel address is 8848 Katzenbuechel Rd. This newly created parcel would be zoned RR-2. Step 2. He would then initiate a transfer of development rights (TDR) from Parcel Number - 050/0907-332-9500-4 <https://accessdane.danecounty.gov/090733295004>, which is currently zoned RR-4, and is 6.48 acres, to this newly created 2 acres parcel near the Katzenbuechel Rd. Step 3. The 6.48 acres of Parcel Number - 050/0907-332-9500-4 would be joined with the remaining acreage from Parcel Number - 050/0907-332-9851-0 (after the 2 acre new parcel is created) to create a new single parcel that would be approximately (5.910 + 6.48) 12.39 acres and zoned RR-8. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0
11. Resolution 2025-05 to Allow Municipal Governing Body to reduce the number of Election Officials from 5 to 3/Action – Mike Bradley made a motion to approve resolution 2025-05 to allow the municipal governing body to reduce the required number of election official at a polling place from 5 to no less than 3. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0
12. Sauk Prairie Municipal Court letter informing us that Rick Koeck has retired. Discussion on whether to continue the Intergovernmental Agreement to join the Sauk Prairie Municipal Court/Action – After discussion the board determined to continue the Intergovernmental agreement to join the Sauk Prairie Municipal Court.

13. Correspondence Letters – Misc. correspondence

14. Patrolman Report – Mostly good comments regarding snowplowing and a couple of complaints. Josh is working on a new plow truck. We can have one by the end of April, 2025. The board approved the purchase of a new plow truck up to \$268,000.00. Josh will contact Frank from Truck Country to have them return our deposit of \$2500.00.

15. Approve Bills – Jim Wipperfurth made a motion to approve the bills. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0

16. Approve Checks – Mike Bradley made a motion to approve check #'s 15477 thru 15479. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Mike Bradley made a motion to approve check #'s 15480 thru 15485. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Mike Bradley made a motion to approve check #'s 15487 thru 15496. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0

17. Adjourn – Jim Wipperfurth made a motion to adjourn. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO - 0

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 02/14/2025

**MEETING MINUTES TAKEN BY LISA MEINHOLZ – CLERK**