

TOWN OF ROXBURY

MEETING MINUTES JANUARY 6, 2025

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **MONDAY JANUARY 6, 2025 AT 7:00 P.M.** THIS IS AN IN PERSON MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

MEETING AGENDA

1. Call to Order – **Chairman Nick Ganser called meeting to order at 7:00 p.m.**
2. Pledge of Allegiance – **Recited by All**
3. Roll Call – **Nick Ganser, Jim Wipperfurth, Mike Bradley and Lisa Meinholz present.**
4. Verification of Public Notice – **Verified notice was posted on Town Website and Outdoor Bulletin Board**
5. Approval of January 6, 2025 **Agenda** – **Jim Wipperfurth made a motion to approve the January 6, 2025 agenda. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
6. Approval of December 16, 2024 Board Meeting Minutes – **Jim Wipperfurth made a motion to approve the December 16, 2024 Board Meeting Minutes. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
7. Approval of December 30, 2024 Quorum Meeting Minutes – **Jim Wipperfurth made a motion to approve the December 30, 2024 quorum meeting minutes. 2nd by Nick Ganser. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
8. Public Hearings for Considering to vacate and discontinue the follow:
 - Public hearing on the consideration of a resolution to vacate and discontinue a portion of Ballweg Drive –**Nick Ganser opened the public hearing for the discontinuance of Ballweg Drive. Question on if we are going to gravel the road. Yes, the road will be graveled after Spring thaw. Jim Wipperfurth made a motion to close the public hearing. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
 - Public hearing on the consideration of a resolution to vacate and discontinue Endres Drive. - **Nick Ganser opened the public hearing for the discontinuance of Endres Drive. Steve Schoepp had a Question on removing and re-graveling Endres drive. Schoepps just re-graveled this year. Also a question on how long a driveway could be if a house was ever built on this property. Jim Wipperfurth made a motion to close the public hearing. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
 - Public hearing on the consideration of a resolution to vacate and discontinue Haas Drive. - **Nick Ganser opened the public hearing for the discontinuance of Haas Drive. Jason Helt had a question if the date could be delayed until after the town gravel work is done. Attny. Jared will look into this. Jim Wipperfurth made a motion to close the public hearing. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
 - Public hearing on the consideration of a resolution to vacate and discontinue Kruchten Drive. - **Nick Ganser opened the public hearing for the discontinuance of Kruchten Drive. Mark Kruchten had a question on two house on the road. Per Attny. Jared, since both houses are on the same parcel the road can still be vacated. Mark Kruchten requested to be repayed for all the work he has done on this road. The town can not go back to past issues that were done by property owner without consent of the town board. Jim Wipperfurth made a motion to close the public hearing. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried**
9. Resolutions to vacate and discontinue Town highways:
 - Discuss and consider approval of Resolution No. 2025-01, Final Resolution to Vacate and Discontinue a Portion of Ballweg Drive in the Town of Roxbury, Dane County, Wisconsin. - **Nick Ganser made a motion to approve Town of Roxbury Resolution 2025-01 Final Resolution to Vacate and Discontinue a Portion of Ballweg Drive in the Town of Roxbury, Dane County, Wisconsin with continued maintenance of the road thru winter and the addition of gravel as provided by the towns contract with Northwestern Stone. Subject conditioned on the town entering into an agreement**

with the property owners for the purposes that provides access for the town and hold the town harmless for the work performed. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried

- Discuss and consider approval of Resolution No. 2025-02, Final Resolution to Vacate and Discontinue Endres Drive in the Town of Roxbury, Dane County, Wisconsin. - Nick Ganser made a motion to approve Town of Roxbury Resolution 2025-02 Final Resolution to Vacate and Discontinue a Portion of Endres Drive in the Town of Roxbury, Dane County, Wisconsin with continued maintenance of the road thru winter and the addition of gravel as provided by the towns contract with Northwestern Stone. Subject conditioned on the town entering into an agreement with the property owners for the purposes that provides access for the town and hold the town harmless for the work performed. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
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 - Discuss and consider approval of Resolution No. 2025-03, Final Resolution to Vacate and Discontinue Haas Drive in the Town of Roxbury, Dane County, Wisconsin. - Nick Ganser made a motion to approve Town of Roxbury Resolution 2025-03 Final Resolution to Vacate and Discontinue a Portion of Haas Drive in the Town of Roxbury, Dane County, Wisconsin with continued maintenance of the road thru winter and the addition of gravel as provided by the towns contract with Northwestern Stone. Subject conditioned on the town entering into an agreement with the property owners for the purposes that provides access for the town and hold the town harmless for the work performed. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
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 - Discuss and consider approval of Resolution No. 2025-04, Final Resolution to Vacate and Discontinue Kruchten Drive in the Town of Roxbury, Dane County, Wisconsin. - Nick Ganser made a motion to approve Town of Roxbury Resolution 2025-04 Final Resolution to Vacate and Discontinue a Portion of Kruchten Drive in the Town of Roxbury, Dane County, Wisconsin. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
10. Discussion and Approval of MSA Professional Services Agreement for 2025/2026 Building Inspection Services/Action – Mike Bradley made a motion to approve the MSA Professional Services Agreement for 2025/2026 Building Inspection Services. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
11. Correspondence Letters – Handed out several correspondence letters for board to go over and determine if anything needs to be on next agenda.
12. Patrolman Report – New joy stick for Ford F450. Salt is ordered and awaiting delivery.
- Approve Bills – Mike Bradley made a motion to approve the bills. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
 - Approve Checks – Mike Bradley made a motion to approve check #'s 15433 thru 15438. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried
 - Adjourn – Mike Bradley made a motion to adjourn. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 01/03/2024

MEETING MINUTES TAKEN BY LISA MEINHOLZ-CLERK