

# TOWN OF ROXBURY

## MEETING MINUTES OCTOBER 7, 2024

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **MONDAY OCTOBER 7, 2024 AT 7:00 P.M.** THIS IS AN IN PERSON MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

### MEETING AGENDA

1. Call to Order – Chairman Nick Ganser called meeting to order at 7:00 p.m.
2. Pledge of Allegiance – Recited by All
3. Roll Call – Nick Ganser, Jim Wipperfurth, Mike Bradley, Nanette Backeberg and Lisa Meinholz present along with Adam Steinberg
4. Verification of Public Notice – Verified notice posted on Outdoor bulletin board and Town website
5. Approval of October 7, 2024 **Agenda** – Jim Wipperfurth made a motion to approve the October 7, 2024 Board meeting agenda. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
6. Approval of September 16, 2024 Board Meeting Minutes – Jim Wipperfurth made a motion to approve the September 16, 2024 Board meeting minutes. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
7. Public Opinion – Questions regarding if we are still going to do roadside brush/tree clearing yet this year and Katzenbuechl and Dunlop Hollow culverts.
8. Steve Bodenschatz, revisit of the Crystal Lake rezone error done by Dane County Zoning from 2019. – Steve may be going back to Dane county to have error corrected and ask for fill permit. Adam Steinberg said the town would support the action to correct the error and possibly the fill permit.
9. Trudi Marquardt discussion on raising winter weight limit on Fish Lake – Trudi asked for help from the Town board to have the weight changed on Fish Lake. Town Board will contact town lawyer to see if this is possible.
10. Brian Kehrl Dunlop Hollow Culvert Bid review and approval/Action – After discussion, Mike Bradley made a motion to approve the Dunlop Hollow Culvert bid from Clemons Excavating which includes the base bid of \$32,272.45 plus Alt. A of \$2000.00 for a total of \$32,272.45. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
11. Review and approve Sauk Fire District Intermunicipal agreement/Action – Mike Bradley made a motion to approve the 2025 Sauk Fire District Intermunicipal agreement. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
12. Correspondence Letters/E-mails – Delmore Consulting 6-20 Culvert inventory email.
13. Patrolman Report – Dave Nelson handed in his resignation for last day November 15, 2024
14. Approve Bills – Mike Bradley made a motion to approve the bills. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
15. Approve Checks – Mike Bradley made a motion to approve check number #15312 thru 15327. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
16. Move to Closed Meeting Discussion on Town Patrolman Job. Nick Ganser made a motion to move to closed session.
17. Move to Reopen to public meeting. Nick Ganser made a motion to move to open meeting. During closed session the board reviewed Dave Nelson's resignation. Mike Bradley made a motion to accept Dave Nelson's resignation for last day of November 15, 2024. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.
18. Adjourn – Mike Bradley made a motion to adjourn. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO -0 Motion Carried.

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 09/13/2024

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK