

TOWN OF ROXBURY

MEETING MINUTES JUNE 17, 2024

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **MONDAY JUNE 17, 2024 AT 7:00 P.M.** THIS IS AN IN PERSON MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

MEETING AGENDA

1. Call to Order – Chairman Nick Ganser called meeting to order @ 7:02 p.m.
2. Pledge of Allegiance – Recited by all
3. Roll Call – Nick Ganser, Jim Wipperfurth, Mike Bradley, Nanette Backeberg and Lisa Meinholz present
4. Verification of Public Notice – Public Notice posted on Town Website and Outdoor Bulletin Board
5. Approval of June 17, 2024 **Agenda** – Nick Ganser made a motion to approve the June 17, 2024 agenda. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
6. Approval of June 3, 2024 Board Meeting Minutes – Mike Bradley made a motion to approve the June 3, 2024 Board meeting minutes. 2nd by Nick Ganser. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
7. Public Opinion – Residents called with some pothole and safety view due to tree complaints
8. Ian Anderson response to Town Correspondence Letter dated June 4, 2024 – Ian Anderson was a no show. Discussed our options with Attorney Jared Walker Smith.
9. Storm Damage Clean up Bids and possible action – Two bids came in. Discussion on correcting the bidding process so bid could be comparable. Jim Wipperfurth made a motion to award Storm Damage Clean up Bid to CB Silt Fence LLC. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
10. Discussion of process for vacating town roads – Attorney Jared Walker Smith explained the process that needs to be done to vacate town roads along with the estimated costs.
11. Discussion and possible action on hiring surveyor for discontinuance of town roads – After discussion, the town board decided to vacate Ballweg Dr., Endres Dr., Kruchten Dr., and Haas Dr. Nick Ganser will talk to the residents on these roads and let them know what is going to happen. Jim Wipperfurth made a motion to authorize Attorney Jared Walker Smith to hire Grothman and Associates to do survey map preparation for vacation of Ballweg Dr., Endres Dr., Kruchten Dr., and Haas Dr. 2nd by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
12. Discussion of process for adding Blackhawk Lane to Dane County address list and possible action. – After discussion with Attorney Jared Walker Smith, he will contact Dane County to see what needs to be done to get the new turn-a-round in the Dane County address list.
13. Sauk Fire Department agreement discussion – Town Board looked over all the documents and had no comments to forward to Sauk Fire Chief.
14. Approval of Liquor for the following Business:

Combination “Class B” Liquor & Class “B” Beer on premises: \$400.00

Renewal application for “Class B Combination” license for ROX LLC, dba ON THE ROX, 8901 County Rd Y, Sauk City, WI 53583. Submitted by Forest Fitzgerald, president, 8917 County Rd Y, Sauk City WI, 53583 – **Mike Bradley made a motion to approve “Combination Class B” Liquor license at the cost of \$400.00 to ROX LLC, dba ON THE ROX.** 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.

Renewal application for “Class B Combination” license for Good Oak Restaurant LLC, dba Green Acres, 7487 Hwy 78, Sauk City WI, 53583. Submitted by Daniel Cunningham, president, N876 Club Circle Dr, Prairie du Sac WI, 53578 - **Mike Bradley made a motion to approve “Combination Class B” Liquor license at the cost of \$400.00 to Good Oak Restaurant LLC, dba Green Acres.** 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.

Renewal application for “Class B Combination” license for Roxbury Valley Trap Club, 9140 County Rd Y, Sauk City WI, 53583. Submitted by Matt Moxon, president, 191 Grove St, Merrimac WI, 53561 – **Mike Bradley made a motion to approve “Combination Class B” Liquor license at the cost of \$400.00 to Roxbury Valley Trap Club.** 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.

Renewal application for "Class B Combination" license for Dorf Haus LLC, 8931 County Rd Y, Sauk City WI, 53583. Submitted by Monte Maier, agent, 7113 Kippley Rd, Sauk City WI, 53583— **Mike Bradley made a motion to approve "Combination Class B" Liquor license at the cost of \$400.00 to Dorf Haus, LLC. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.**

15. Approval of Bond Return for Driveway Permit D-2024-1 Zachary Falk/Action – Per Driveway Ordinance, Driveway Bond cannot be approved until all building are finished.
16. Correspondence Letters/E-mails – Email asking for cell tower to be put up closer to St. Norberts. At this time that is not an option
17. Patrolman Report – Tractor needs approx. \$3600.00 in repairs. Possibly look into leasing a tractor and mower.
18. Approve Bills – Mike Bradley made a motion to approve the bills. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
19. Approve Checks – Mike Bradley made a motion to approve check #'s 15214 thru 15217. 2nd by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
20. Adjourn – Jim Wipperfurth made a motion to adjourn. 2nd by Mike Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 06/14/2024

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK