

# TOWN OF ROXBURY

## MEETING MINUTES MAY 20, 2024

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **MONDAY MAY 20, 2024 AT 7:00 P.M.** THIS IS AN IN PERSON MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

### MEETING AGENDA

1. Call to Order – Chairman Nick Ganser called meeting to order at 7:10 p.m.
2. Pledge of Allegiance – Recited by All
3. Roll Call – Nick Ganser, Jim Wipperfurth, Mike Bradley and Lisa Meinholz present
4. Verification of Public Notice – Verified notice was posted on Town Website and Outdoor Bulletin Board.
5. Approval of May 20, 2024 **Agenda** – Jim Wipperfurth made a motion to approve the May 20, 2024 agenda. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
6. Approval of May 6, 2024 Board Meeting Minutes – Jim Wipperfurth made a motion to approve the May 6, 2024 Board meeting minutes. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
7. Review and Discuss Driveway Permit for Joey Rabe, 8192 Emerald Terrace, Lodi/Crystal Lake Rd – Action – Mike Bradley made a motion to approve driveway permit D-2024-6 for Joey and Sallie Rabe at the location of 8192 Emerald Terrace, Lodi/Crystal Lake Road side of parcel, in the amount of \$2750.00. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
8. Public Opinion – Jeff Ballweg asked if we had a brush cleaning contract yet. Will not have until after we get our road bids in.
9. Mike Ramaker resignation as Lake District Representative for the Town Board/Action - Nick Ganser made a motion to accept Mike Ramaker's resignation as Lake District Representative. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried. Nick Ganser made a motion to appoint Sandi Rutherford, 8651 Schoepp Rd, as the new Town Lake District Representative. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
10. Patrolman Report – When Dave gets back to full work schedule he will be filling potholes and mowing.
11. Correspondence Letters/E-mails – Letter from Realtor regarding a property in Roxbury and E-mail from Carol Nawrocki giving guidance on Road Budget carryover.
12. Closed Session – Discussion on Appointed Clerk and Appointed Treasurer position descriptions and wages. – Nick Ganser made a motion to go into closed session. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.  
After discussion, Nick Ganser made a motion to adjourn closed session and return to regular board meeting. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
13. Reconvene to Open Session and Possible Action on closed session items – Nick Ganser made a motion to reconvene open session. 2<sup>nd</sup> by Mike Bradley. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
14. Approve Bills – Mike Bradley made a motion to approve the bills. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
15. Approve Checks – Mike Bradley made a motion to approve check #'s 15198 thru 15201. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.
16. Adjourn – Mike Bradley made a motion to adjourn. 2<sup>nd</sup> by Jim Wipperfurth. YES – Nick Ganser, Jim Wipperfurth, Mike Bradley. NO – 0 Motion Carried.

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 05/16/2024

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK