TOWN OF ROXBURY

MEETING MINUTES SEPTEMBER 5, 2023

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON **TUESDAY** SEPTEMBER 5, 2023 AT **7:00** P.M. THIS IS AN IN PERSON OR VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

In Person or Virtual Board Meeting Agenda September 5, 2023
Sep 5, 2023, 7:00 – 8:00 AM (America/Chicago)
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AGENDA

1. Call to Order – **Chairman Nick Ganser called meeting to order @ 7:00 p.m.**
2. Pledge of Allegiance – **Recited by All**
3. Roll Call – **Nick Ganser, Mike Bradley and Lisa Meinholz present. Jim Wipperfurth absent.**
4. Verification of Public Notice – **Verified Public Notice was posted on Town Website and Outdoor Bulletin Board/Window**
5. Approval of September 5, 2023 **Agenda** – **Mike Bradley made a motion to approve the September 5, 2023 agenda. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**
6. Approval of August 21, 2023 Board Meeting Minutes – **Mike Bradley made a motion to approve the August 21, 2023 meeting minutes. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**
7. Public Opinion – **Trudi Marquardt asked the town to look into stopping Town of West Point from putting culverts in at 872 lake level so the Fish Lake residents do not get flooded out from Crystal Lake. Town Board is waiting for more information from Town Engineer.**
8. Zachary Falk Building House and Shop Zoning Questions/Action – **Zachary Falk asked if they could put a bathroom/running water in a shed prior to building their house on Taylor Rd. They will be living in RV until house is built. There will be a 1 year time frame to use the shed bathroom/running water from October 1, 2023 until October 1, 2024**
9. ATV/UTV Committee Appointment/Action – **Mike Bradley made a motion to appoint members to the ATV/UTV Committee of Town of Roxbury and the following people were appointed as members of the committee. Shelly Hacker, Brian Nolter, Kelli Jo Noltner, Pat Ziegler, Brett Breunig and Mike Bradley as Town Board member. 2nd by Nick Ganser.   YES – Nick Ganser, Mike Bradley. NO - 0**
10. Final Approval of the Transfer of Development Rights to move forward to add to Town Comprehensive Plan/Action. – **Mike Bradley made a motion to approve the Final Version of the TDR document. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**
11. Driveway Permit Application for Nicholas Thompson Mussen Rd/Approval – **Mike Bradley made a motion to approve Driveway Permit D-2023-2 for Nicholaus Thompson at 7679 Mussen Rd with the stipulation that if there are issue with the current culvert, Nick would have to replace with a larger culvert. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**
12. Patrolman Report – **Dave started mowing and Ford truck needs a $500.00 repair to the box on the truck.**
13. Sauk Fire District Survey/Action – **Board filled out survey regarding how the town would prefer the fire department to raise funds for major capital expenses.**
14. Correspondence Letters/E-mails – **MG&E will be installing gas main on Taylor Rd.**
15. Discuss Lake District-Town Clerk Audit/Action – **Town approved clerk to do Audit of Lake District accounting for the past fiscal year. Town will charge the Lake District for the hours of work it takes to do the Audit.**

16. Approve Bills – **Mike Bradley made a motion to approve the bills. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO – 0**

17. Approve Checks – **Mike Bradley made a motion to approve check #'s 14939 thru 13945. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**

18. Adjourn – **Mike Bradley made a motion to adjourn. 2nd by Nick Ganser. YES – Nick Ganser, Mike Bradley. NO - 0**

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk   08/31/2023

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK