

# TOWN OF ROXBURY

## MEETING MINUTES SEPTEMBER 19, 2022

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON TUESDAY SEPTEMBER 19, 2022 AT 7:30 P.M. THIS IS AN IN PERSON OR VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

In Person or Virtual Town Board Meeting  
Mon, Sep 19, 2022 7:30 PM - 9:30 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/342171709>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3412](tel:+18722403412)

**Access Code:** 342-171-709

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

### AGENDA

1. Call to Order – Jim Wipperfurth called meeting to order @ 7:30 p.m.
2. Pledge of Allegiance- Recited by All
3. Roll Call – Ervin Breunig (virtual), Jim Wipperfurth, Mike Bradley, Nanette Backeberg, Lisa Meinholz present
4. Verification of Public Notice – Notice Posted on Town Website and Outdoor Bulletin Board
5. Approval of September 19, 2022 Agenda – Mike Bradley made a motion to approve September 19, 2022 Board Meeting Agenda. 2<sup>nd</sup> by Jim Wipperfurth. YES – Ervin Breunig, Mike Bradley. NO – 0 Jim Wipperfurth abstained
6. Approval of September 6, 2022 Board Meeting Minutes – Mike Bradley made a motion to approve September 6, 2022 Board Meeting Minutes. 2<sup>nd</sup> by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
7. Public Opinion – Question regarding Noxious Weed Ordinance. Town does not have an ordinance . Weeds in ROW can be mowed by property owner. Dunlap Hollow Road needs trees trimmed. Town is hiring this out. Resident asked about putting concrete to end of driveway. Needs to stay back 33 ft from center of road only blacktop or gravel can be used.
8. Jason Kirch Driveway Permit Discussion/Action- Jason needs to get more information regarding splitting the 8 acre lot. May not be able to have shared driveway and may need to be development.
9. Steve and Alicia Bodenschatz zoning discussion.
10. Kurt Kodl discussion on Updating Town Plan – Transfer of Development Rights – Transfer of Development Rights was moved to Planning Commission. Kurt gave us an estimate on the time and cost to the Town for Updating Comprehensive Plan.
11. Correspondence Letters/E-mails – Deputy Jody sent Pam Dunphy (Dane County) an email asking about parking enforcement and signage on Hwy Y. Pam said Town would have to do an ordinance and purchasing all signage, including flashing speed limit sign.
12. Patrolman Report – Tetiva Road Culvert and Ditching project should be done this week. Getting bid for Tree Trimming work on Dunlap Hollow Rd. Also getting bid on re-striping town parking lot.
13. Set Budget Workshop dates – Budget workshop date set for Tuesday October 11, 2022
14. Approve Bills – Mike Bradley made a motion to approve the bills. 2<sup>nd</sup> by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
15. Approve Checks – Mike Bradley made a motion to approve check #'s 14550 thru 14556. 2<sup>nd</sup> by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
16. Adjourn – Jim Wipperfurth made a motion to adjourn. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 09/16/2022

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK