

TOWN OF ROXBURY

DANE COUNTY

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON MONDAY JUNE 7, 2021 AT 7:30 P.M. THIS IS A VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

Virtual Town Board Meeting

Mon, Jun 7, 2021 7:30 PM - 9:30 PM (CDT)

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AGENDA

1. Call to Order – Ervin Breunig called meeting to order @ 7:30
2. Pledge of Allegiance – Pledge of Allegiance was recited by all
3. Roll Call – Ervin Breunig, Jim Wipperfurth, Mike Bradley, Dave Nelson and Lisa Meinholz all present
4. Verification of Public Notice – it was verified that Agenda was posted on town website and outdoor bulletin board
5. Approval of June 7, 2021 Agenda – Ervin Breunig made a motion to approve the June 7, 2021 agenda. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
6. Approval of May 17, 2021 Board of Review Adjournment Meeting Minutes – Jim Wipperfurth made a motion to approve the May 17, 2021 Board of Review Adjournment meeting minutes. 2nd by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
7. Approval of May 17, 2021 Board Meeting Minutes – Jim Wipperfurth made a motion to approve the May 17, 2021 meeting minutes with the correction to Mike Bradley’s name. 2nd by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
8. Pete Jopke (Dane County) Fish Lake Refuse Disposal Discussion – Pete Jopke reported that the demolition of the houses in the lake will be approximately starting June 18, 2021. He indicated that the town will need to do something about the residents that did not take the buyout from the county. We will need to contact the town lawyer and building inspector to determine what steps the town would need to do. Many resident that also stated that there is a lot of debris that is washing ashore on their properties. Discussed getting a large dumpster for the resident to put the debris in. Lisa will get quotes for the cost of a dumpster. Dave will look into removing some barricades and sign posts.
9. Fish, Crystal, Mud Lake Update – Jim Wipperfurth reported that there is a Technical Committee (formed by Dane County) that will be doing research on ways to drain the water if possible. The task force has just been put together and this is the very first step of trying to find a solution. The committee is made of up people from Dane County, DNR, Wi Geological, Federal and Ag. The next meeting will be looking at the geology of the land.
10. Dale Krusen request to sell Firework on Ziegler Farm/Action – Mr Krusen came before the board to see if he could sell fireworks on the Ziegler farm right off of Hwy 12. The board determined that since the location is zoned agriculture and not commercial he won’t be able to sell off of that sight.
11. Public Opinion – It was brought to the attention that a resident put rerod and fiberglass poles in the highway right of way. The board determined that they need to be removed by the resident that installed them. Lisa will send a letter giving him 15 days to remove them or the town will remove them at the residents cost. Duane Wipperfurth would like to put fill in his father’s property on Hwy Y. The board instructed him to contact Mike Wipperfurth to see what kind of permits he would need to do this.

12. Review and Approve Liquor License Applications for Dorf Haus LLC, Good Oak Restaurant LLC dba Green Acres, Roxbury Valley Trap Club, Wollersheim Winery Inc. and ROX LLC dba On the ROX. – Mike Bradley made a motion to approve combination class B liquor license for Dorf Haus, LLC, Monte Maier and Rebecca Maier Frey Agents, for \$400.00 and \$9.00 publication fee. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO -0 Mike Bradley made a motion to approve combination class B liquor license for Good Oak Restaurant dba Green Acres, Danial Cunningham President, for \$400.00 and \$9.00 publication fee. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO -0. Mike Bradley made a motion to approve combination class B liquor license for Roxbury Valley Trap Club, Duane Acker President, for \$400.00 and \$9.00 publication fee. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO – 0. Mike Bradley made a motion to approve combination class B liquor license for ROX, LLC dba On the ROX, Forrrest Fitzgerald and Jessica Fitzgerald agents, for \$400.00 and \$9.00 publication fee. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO – 0. Mike Bradley made a motion to approve class b wine \$250.00 and class b beer \$100.00 liquor license to Wollersheim Winery Inc., Philippe Coquard Agent for and \$9.00 publication fee. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO – 0
13. Frey School Discussion/Update – Lisa updated that she sent a request for information regarding direction from the Wisconsin Historical Society. Has not heard back yet.
14. Condemnation Discussion on Hwy 188 Property Update – Property is being cleaned up by a relative and he plans on purchasing the property and demolishing the house.
15. JPC Real Estate Development Agreement Discussion/Action – Mike Bradley made a motion to approve the development agreement between JPC Real Estate and Town of Roxbury for a new segment of town road called Blackhawk Lane which is located off of Blackhawk Trail. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
16. Town Hall Rental Fee Discussion and Town Hall Open for Business Discussion/Action – Discussion on what to charge for meetings that are only using big room. It was determined that we would charge non-profit business meetings \$50.00 which would basically be the cost to clean the room (due to COVID) before and after the meeting. Also after discussion it was decided that the Town Board meetings will be in person and virtual until further notice.
17. Bond Discussion for Clerk and Treasurer/Action- Lisa surveyed other municipalities with the similar populations on how much they bond their clerk and treasurer's for. After discussion Lisa will get quotes on the cost of bonding the clerk and treasurer \$10,000 each.
18. Patrolman Report – Dave reported that he met with Pam Dunphy (Dane County) and Steve Schoepp regarding the new bridge/culvert on HWY Y that was installed by the county. Dave and Steve feel the culvert was not put in deep enough since the water doesn't flow thru it. Pam said they would come out with a backhoe and dig out the entrance to the culvert. Also, Dave took her to the residence 8916 Hwy Y who has large potholes in front of his driveway from the county snowplow and would like the potholes fixed. Pam said it was not the counties responsibility and the Town should fix it. The board determined that Dave cannot do work on County right of way. Badger is looking at culverts on Breunig Rd. There is a culvert that is under the road and it is failing and needs to be taken out.
19. Discussion on 2022 Western Star Plow Truck Extended Warranty/Action- this action was postponed until next board meeting
20. Old Tax Records Discussion, Resolution to Destroy/Action- Lisa would like to start cleaning up the old records and it has been determined that old tax receipts from 1970 thru 2005 could be destroyed. Resolution 2021-01 of Intent to Destroy Tax Receipt Records was approved. Mike Bradley made a motion to approve Resolution 2021-01 Intent to Destroy Tax Receipts Records. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
21. Approve Bills- Mike Bradley made a motion to approve the bills. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
22. Approve Checks – Mike Bradley made a motion to approve check #'s 14089 thru 14104. 2nd by Jim Wipperfurth. Mike Bradley made a motion to also approve check # 14072. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
23. Adjourn – Jim Wipperfurth made a motion to adjourn. 2nd by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 06/04/2021

Meeting minutes taken by Lisa Meinholz-Clerk