

TOWN OF ROXBURY

APRIL 5, 2021 MEETING MINUTES

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON MONDAY APRIL 5, 2021 AT 7:30 P.M. THIS IS A VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

Virtual Town Board Meeting
Mon, Apr 5, 2021 7:30 PM - 9:30 PM (CDT)

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AGENDA

1. Call to Order – Ervin Breunig called meeting to order @ 7:30
2. Roll Call – Ervin Breunig, Jim Wipperfurth, Mike Bradley, Nanette Backeberg and Lisa Meinholz all present
3. Verification of Public Notice – Meeting agenda posted on Town Hall Website and Outdoor Bulletin Board
4. Approval of April 5, 2021 Agenda – Ervin Breunig made a motion to approve April 5, 2021 agenda. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
5. Approval of March 15, 2021 Board Meeting Minutes – Jim Wipperfurth made a motion to approve March 15, 2021 meeting minutes. 2nd by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
6. Public Opinion – Lisa had a call about someone who wants to put up a firework stand on the Ziegler farm. Board suggested Lisa contact him to check with Dane County first. Also have had complaints regarding parking issues over on Crystal Lake Road. Just so happen that a Dane County Sheriff stopped in to visit so told him about the complaint and he said he would take a drive over there.
7. Fish, Crystal, Mud Lake Update – Jim relayed what was discussed with the County at the meeting at Wollersheim Winery. Dane County said there is no money for this area or any of the 40 to 50 flooded areas. Laura Hicklin from Joe Parisi's office also explained that there is money to purchase new land but no money to fix or maintain already owned Dane County land. Dane County also said that the feasibility study that Chuck Bongard produced would not work and it would cost almost double starting with a geological survey. Farmers in the area should plan for water once the lakes flow on their own. Laura Hicklin will be creating a task force to look into this. Lisa will contact Laura Hicklin to see where they are on this.
8. Joe DeYoung from MSA re: JPC Real Estate Turnaround Discussion/Action – Joe DeYoung discussed plan for turnaround on the JPC real estate project. After some discussion, Mike Bradley will talk with patrolman Dave Nelson and get back to Joe to work on this further.
9. Jared Walker Smith re: Mobile Home License Amendment to change expiration date/Action – Jared gave us a copy of the amended Ordinance and after discussion he is removing article 4 (since Lisa issued the license to expire December 31, 2021). Jim Wipperfurth made a motion to approve Ordinance 2021-01 Amendment to License Period for Town of Roxbury Manufactured and Mobile Home Community License termination date from “ June 30” to “December 31st”

along with removal of article 4 (effect on current licenses) and renumber articles 5 and 6. 2nd by Mike Bradley. Roll Call vote Yes – Ervin Breunig, YES – Jim Wipperfurth, Yes – Mike Bradley. NO – 0

Jared will also talk with Lisa next week to see if there are any storage regulations in the Ordinance. We will also look into the camp ground fees that were previously collected from Buddy's Resort.

10. Set Board of Review Date/Agenda – David Toennies will not be done with the re assessment so he suggested that we set the Board of Review to open and adjourn to a later date. After discussion it was determined that we would set the BOR date as May 17, 2021 at 7:15 before the Town Board Meeting.
11. Discussion on Opening Town Hall for Party Rentals – There has been several requests for us to open the town hall to rentals now that some of the COVID restrictions have been listed. It was decided to open the hall as of May 1st and will stay open unless new restrictions come from Dane County Health Department.
12. Appointment of Clerk and Treasurer/Action – Mike Bradley made a motion to appoint Lisa Meinholz to the position of Roxbury Town Clerk for a term of 3 years in accordance with Ordinance 2020-01. Term will start 3rd Tuesday of April 2021. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO – 0 Mike Bradley made a motion to appoint Nanette Backeberg to the position of Roxbury Town Treasurer for a term of 3 years in accordance with Ordinance 2020-01. Term will start 3rd Tuesday of April 2021. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO – 0 Mike Bradley made a motion to set yearly salary for the Town Clerk position at \$36,000.00 in accordance with Ordinance 2020-01. Salary goes into effect the 3rd Tuesday of April, 2021 and will be in effect for 3 years from this date. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO- 0 Mike Bradley made a motion to set the yearly salary for the Town Treasurer position at \$25,000.00 in accordance with Ordinance 2020-01. Salary goes into effect the 3rd Tuesday in April, 2021 and will be in effect for 3 years from this date. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
13. Annual Discussion on transferring money to Contingency, Machinery and Building fund accounts/Action – Discussion on money that was available as of December 31st. Inama Bridge grant money was part of the funds. After discussion it has been determined that the town needs a new plow truck. Mike Bradley made a motion to transfer \$70,000.00 from the checking account to the contingency fund, \$200,000.00 from the checking account to the machinery fund and \$20,000.00 from the checking account to the building fund. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
14. Patrolman Report – Freightliner is getting costly due to repairs. Dave asked if we could purchase new led light bulbs for the town garage. Also, a new pressure washer needs to be purchased.
15. Approve Bills – Mike Bradley made a motion to approve the bills. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
16. Approve Checks – Mike Bradley made a motion to approve check #'s 14026 thru 14037. 2nd by Jim Wipperfurth. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0
17. Adjourn – Jim Wipperfurth made a motion to adjourn. 2nd by Mike Bradley. YES – Ervin Breunig, Jim Wipperfurth, Mike Bradley. NO - 0

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting. Lisa Meinholz – Clerk 04/01/2021

MEETING MINUTES TAKEN BY LISA MEINHOLZ - CLERK