

# TOWN OF ROXBURY

## NOVEMBER 16, 2020 MEETING MINUTES

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON MONDAY NOVEMBER 16, 2020 AT 7:30 P.M. THIS IS A VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

Virtual Town Board Meeting  
Mon, Nov 16, 2020 7:30 PM - 9:00 PM (CST)

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### AGENDA

1. Call to Order – Ervin Breunig called meeting to order @ 7:30
2. Roll Call – Ervin Breunig, Nick Ganser, Mike Bradley, Lisa Meinholz and Jared Walker Smith, Legal Counsel
3. Verification of Public Notice – Notice posted at Town Hall Outdoor Bulletin Board and Website
4. Approval of November 16, 2020 Agenda – Ervin Breunig made a motion to approve November 16, 2020 agenda. 2<sup>nd</sup> by Nick Ganser. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0
5. Approval of November 2, 2020 Board Meeting Minutes – Nick Ganser made a motion to approve the November 2<sup>nd</sup> meeting minutes. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0
6. Public Opinion – Nanette Backeberg, Treas. Discussed having all tax bills as mail in or drop off at the Town drop box due to COVID-19. There will be a newsletter with the tax bill.
7. Sandra and Tom Rutherford Driveway Permit Discussion/Action – Mike went to inspect where the driveway and has a few questions about the turn around for emergency vehicles. Lisa will contact Rutherford's to get a better understanding of where turn around will be. Will not approve the driveway permit at this time.
8. First Business Bank on Heffron Letter of Credit Issue Discussion/Action – Nick Ganser made a motion to declare the original letter of credit document as lost and to release the Irrevocable letter of credit for the Heffron Development dated April 7, 2007 issued by the First Business Bank. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0
9. Patrolman Report – Brush cutter was returned. The cost was by the week not by the hour, may need to look into other companies to see if that is how they all bill. Plow truck is getting repaired and should be ready in a couple of weeks.
10. 2021 Budget Discussion/Action – Public budget meeting was before this meeting and after discussion no one had any issues. Nick Ganser made a motion to approve the 2021 budget. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0 Also set the date for the Special Elector's meeting to approve Levy as December 1, 2020
11. Barta Road Construction payment Discussion/Approval – Mike Bradley made a motion to approve the Town of Roxbury share of the Barta Road construction invoice in the amount of \$22,613.92. 2<sup>nd</sup> by Nick Ganser. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0

12. Approve Bills – Nick Ganser made a motion to approve the bills. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
13. Approve Checks – Nick Ganser made a motion to approve check #'s 13855 thru 13866. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0
14. Adjourn – Nick Ganser made a motion to adjourn. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. NO - 0

Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting.  
Lisa Meinholz – Clerk Amended 11/13/2020