

# TOWN OF ROXBURY

## AUGUST 17, 2020 MEETING MINUTES

TOWN BOARD MEETING OF THE TOWN OF ROXBURY WILL BE ON MONDAY AUGUST 17, 2020 AT 7:30 P.M. THIS IS A VIRTUAL MEETING. TOWN CHAIRPERSON HAS COMMUTATION OF THIS PUBLIC MEETING TO OFFICIAL TOWN NOTICE.

Virtual Town Board Meeting  
Mon, Aug 17, 2020 7:30 PM - 9:30 PM (CDT)

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### AGENDA

1. Call to Order – Ervin Breunig called meeting to order @ 7:30 p.m.
2. Roll Call – Ervin Breunig, Mike Bradley, Nick Ganser, Lisa Meinholz & Dave Nelson all present
3. Verification of Public Notice – Public Notice posted on Town website, Outdoor Bulletin Board and Sauk Newspaper
4. Approval of August 17, 2020 Agenda – Ervin Breunig made a motion to approve August 17, 2020 meeting agenda. 2<sup>nd</sup> by Nick Ganser. YES – Ervin Breunig, Nick Ganser, and Mike Bradley. NO - 0
5. Approval of August 3, 2020 Board Meeting Minutes – Nick Ganser made a motion to approve August 3, 2020 Board meeting minutes. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
6. Town of West Point report on Barta Rd – Ashley Nedeau-Owen/Action – Ashley Nedeau-Owen went over the Barta Rd issues and what the costs would be to make it safer. Changing the slope of the road surface and widened rip/rap on the lake side of the road. After reviewing the cost of the changes Ashley will remove the engineering portion for the Town of Roxbury and also remove add'l riprap and 2 ½ asphaltic concrete.
7. Technical Communication product purchasing discussion/Action – Discussed all the options that Jeff Crosby picked out for the town. The list consists of 2 65" TV's, 2 rolling TV carts, Larger Color printer and Laptop. Still trying to figure out speaker/microphone products. Nick Ganser made a motion to approve purchasing Technical Communication equipment proposal from Jeff Crosby with a cap of \$9000.00. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
8. Partisan Primary Update – Lisa update Board on how the election went and what will need to be done for the November 3<sup>rd</sup> election. Needed extras for sanitizing, cleaning, and social distancing. We had 110 people vote in person and 203 absentee ballots. We will need more help for November 3<sup>rd</sup> election. We had 6 people volunteer for the Nov. 3<sup>rd</sup> election. Hopefully we will have some National guard members to help also.
9. Risberg Property Zoning E-mail and Recycling discussion – Resident renting at Risberg property asked for recycle bin. We still have 1 recycle bin at the town garage that Dave can deliver. Lisa will send an invoice to Mr. Risberg for recycling cost August thru December for 6904 Pape Rd. We will wait and see what Dane county does regarding the zoning of this property.
10. Carlson Site South of STH 188 Packet discussion/Action – Nick Ganser reported on Carlson site packet and reported that Dan Everson will set up a meeting to explain what is going on with the Carlson property
11. Homeland Security request regarding Special Events in the Town – after discussion it was determined that the Town of Roxbury does not have any large special events to report
12. Public Opinion – Nothing to report on

13. **Patrolman Report** – Dave is working with Chuck Bongard on the ditching/culvert projects. Dave also reported that the Town hall should have handicap accessible doors. Anyone with a wheel chair or cane will not be able to open the front 2 sets of doors.
14. **Discuss Badger Excavating bids for 3 ditching/culvert projects-Action** – Bids came in at Breunig Rd \$5500, Inama Rd \$4500 and Loper Rd \$21,000. Mike Bradley made a motion to approve Breunig, Inama and Loper roads ditching/culvert bids from Badger Excavating not to exceed \$31,000 upon review by town clerk of funds available in the budget to cover. 2<sup>nd</sup> by Mike Bradley. YES – Mike Breunig, Nick Ganser. NO – Ervin Breunig  
After Ervin Breunig's question on the Loper Road project it was determined that Mike and Ervin should meet with Chuck Bongard to answer some questions regarding the culvert placement. Mike Bradley made a motion to remove the Loper Rd culvert construction project for \$21,000 from the prior approved motion until further review with the engineering consultant. 2<sup>nd</sup> by Nick Ganser. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
15. **Building Code Effectiveness Grading Schedule Program discussion** – after discussion it was decided that Lisa will ask Mike Wipperfurth about this.
16. **Approve Bills** – Nick Ganser made a motion to approve all the bills. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
17. **Approve Checks** – Nick Ganser made a motion to approve check #'s 13763 thru 13775. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO - 0
18. **Adjourn** – Nick Ganser made a motion to adjourn. 2<sup>nd</sup> by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. NO – 0
19. Agenda may be subject to change and will be posted at the Town Hall in advance of the meeting.  
Lisa Meinholz – Clerk Amended August 14, 2020

MEETING MINUTES TAKEN BY LISA MEINHOLZ – CLERK

Minutes approved with correction of Nick's last name on item 14 – 9-8-2020