

**ROXBURY SANITARY DISTRICT NO 1**  
**SPECIAL DISTRICT MEETING OF THE BOARD OF COMMISSIONERS**  
**VIRTUAL COMMISSION MEETING**

**ROXBURY SANITARY DISTRICT NO. 1**  
**7216 Saint Dominic Street**  
**Sauk City, WI 53583**  
**APRIL 16, 2020 – 6:00 P.M.**

The Roxbury Sanitary District No. 1 (“RSD1”) is holding a special meeting of the Roxbury Sanitary District Commission. The agenda for the Commission Meeting is as follows:

1. Public Comment
2. Consider and Act on Resolution Declaring Official Intent to Reimburse Expenditures. This Resolution authorizes the RSD1 to reimburse itself from the proceeds of a loan for expenses and construction costs associated with the Collection System and Wastewater Treatment Facilities Upgrades Project (“Project”).
3. Consider and Act on Resolution Appointing Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund. This Resolution authorizes the appointed RSD1 representative to file application(s) and take all other necessary actions associated with the Project.
4. Consider and Act on Board of Commissioners of Public Lands loan items.
5. MSA Professional Services, Inc.
  - a. Operations Update – Tom Fitzwilliams
  - b. General Project Status Update – Andy Zimmer
  - c. Consider and Act on Pay Application #1
  - d. Consider and Act on Change Order #1
  - e. Consider and Act on any other business related to Operations, Project, Funding.
6. Additional Business

Residents of the Roxbury Sanitary District No. 1 are encouraged to attend this Commission Meeting by telephone by dialing **1 (608) 355-8999**. You will then need to dial in the Skype Conference ID: **917850** and press pound (#) to access the Commission Meeting. A skype link is available upon request. RSD1 and the Town of Roxbury Offices are currently not accepting visitors or allowing in-person public meetings so there will not be an open physical meeting location due to the COVID-19 health state of emergency.

In addition to the call-in option, persons wishing to provide written comments may do so by emailing Gail Lamberty, Secretary/Commissioner at [gail@merr.com](mailto:gail@merr.com) or by mailing comments to the **RSD1, 7216 Saint Dominic Street, Sauk City, WI 53583**, on or before April 15<sup>th</sup>. Any comments received will be read into the minutes of the Commission Meeting.

Persons needing additional accommodations or information should contact Gail Lamberty, Secretary/ Commissioner at 1 (608) 643-8017 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Gail Lamberty  
Roxbury Sanitary District Sec/Treasurer