

ROXBURY SANITARY INFILTRATION REDUCTION PROJECT

PROJECT RECAP

Contractor bids for the project were opened on January 9th. The Roxbury Sanitary District reviewed the bids on January 13th, and awarded the project to the low bidder Terra Engineering & Construction. The next step—MSA Engineers will prepare the Preliminary Special Assessment Report using bid prices and file with the Town Clerk by January 24th. Individual letters will be mailed to affected property owners by January 31st.

Special Assessment PUBLIC HEARING
February 10 at 6:00 pm
Roxbury Town Hall

The Public Hearing is held for RSD to hear from the public regarding matters concerning the preliminary resolution and Special Assessment Report. After the public is given the opportunity to be heard at the Public Hearing, RSD will decide on payment options, deferral periods and any modifications to the Preliminary Special Assessment Report.

RSD is considering three options for property owners to pay the cost of their sewer lateral:

1. Payment of full invoice.
2. Payment over 3 years.
3. Payment over 5 years.

RSD will provide loans of 1% over the rate that RSD pays for the Infiltration Reduction Project loan. For example, if RSD's rate is 2.5%, they will offer you a loan for 3.5% to help finance the cost of your lateral.

What is a Special Assessment?

Special Assessment: charges levied by the local government against real estate property to defray the costs of public work or improvements which benefit the property. In this case, special assessments refer to the costs charged to individual property owners for lateral improvements.

A Notice for the Special Assessment Public Hearing is included with this newsletter.

The Notice of the Public Hearing will also be posted in the newspaper.

HOW DO I STAY INFORMED?

Go to: town.roxbury.wi.us

Click **Roxbury Sanitary District** then click **Infiltration Project**. You'll find meeting agendas, meeting minutes and newsletters.



NEXT PROJECT MEETING

Roxbury Town Hall
Public Hearing February 10 at 6 p.m.

QUESTIONS?

Gail Lamberty
Roxbury Sanitary District
(608) 643-8017
gail@merr.com

SPECIAL ASSESSMENT PROCEDURE

PRIOR TO THE START OF CONSTRUCTION:

- Roxbury Sanitary Commission considers Preliminary Resolution of its intention to exercise Special Assessment powers for the Sanitary Infiltration Reduction Project.
- MSA Engineers prepare Special Assessment Report using Bid Prices.
- District gives Notice of the Public Hearing on the proposed Special Assessment to affected property owners.
- Affected property owners receive their preliminary Special Assessment in the mail prior to the Public Hearing.
- Public Hearing on the Proposed Assessment (Feb 10th). RSD hears public feedback.

AFTER THE COMPLETION OF CONSTRUCTION:

- RSD passes Final Resolution setting forth the terms of the Assessment and final Special Assessment is sent to affected property owners in the mail.

NOTE:

The work on the laterals will be completed in 2020. Therefore, the final Special Assessment will appear on the tax roll January 1, 2021.

PROJECT SCHEDULE

Bid Results for Project	January 9, 2019
Construction Contract Award	January 13, 2020
MSA prepares Preliminary Special Assessment Report	January 24, 2020
Individual Letters to Property Owners (preliminary Special Assessment)	January 31, 2020
Preliminary Special Assessment Hearing	February 10, 2020
Construction Info Meeting	March 17, 2020
Start Construction	April-May, 2020
County to start construction of CTH Y	July 1, 2020
Complete Construction	August-September, 2020
Final Resolution to Assess (after completion of construction)	September-October, 2020
Individual Letters sent to Property Owners of final Special Assessment	September-October, 2020