TOWN OF ROXBURY

TOWN BOARD MINUTES FOR NOVEMBER 4, 2019

Town Board meeting of the Town of Roxbury was called to order by Chairperson Ervin Breunig at 7:30 p.m. on Monday November 4, 2019 at the Town Hall at 7167 Kippley Road. Town Board members present were: Ervin Breunig, Nick Ganser, Mike Bradley. Also present, Lisa Meinholz

 The Pledge of Allegiance was said.

 Verification of Agenda posted for November 4, 2019 public notice. **Posted on Town Hall Door, Paper, Website**

 Motion by Ervin Breunig to approve November 4, 2019 agenda moving item #15 after Public Opinion. 2nd by Nick Ganser YES – Ervin Breunig, Nick Ganser, Michael Bradley. No – 0

 Motion by Nick Ganser to approve October 17, 2019 Special Meeting minutes. 2nd by Ervin Breunig. YES – Ervin Breunig, Nick Ganser. Michael Bradley abstained. No - 0

 Motion by Nick Ganser to approve October 21, 2019 Board Meeting Minutes. 2nd by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. No – 0

 Paulette Glunn, Northwest Dane Senior Services, Inc. 2020 Budget. **Paulette came and explained all of the new services they are providing such as Sunny Seconds donation center. She also asked us to make a donation. Also gave pamphlet and booklet for us to look over. No action was taken at this time.**

 Public Opinion – **None.**

Town of Roxbury Newsletter discussion/Action. **It was decided that we would look into providing a newsletter quarterly with the first one going out with the Tax bills. Lisa will be creating the newsletter with items approved by the Board.**

Patrolman Report – **Dave brought everyone up to speed on Inama Rd clean up. The town dump truck should be finished being repaired this week. The Town garage needs a generator, pressure washer and time clock. Will look into generator costs at this time. Brought up issues of water dam by gas tank because of snowmobile trail. Suggested different trail.**

Fish Lake Road Update – **No new issues were brought up.**

Lawyer Jared Walker Smith – **Discuss Resolution and Partnership with the County for Roxbury to be Flood Control Grant Sponsor. Jared brought a sample resolution and discussed the information he received from the county on how we did this the last time we had flood issues. Jared is looking into more information and will get** **back to us at the December 2nd Board Meeting**

Mobile Home Ordinance Review/Discussion/Action – **After a short discussion regarding fees, a motion was made by Nick Ganser to approve Ordinance 2019-02 Town of Roxbury Manufactured and Mobile Home Community License and Campground License. 2nd by Mike Bradley**. **YES – Ervin Breunig, Nick Ganser and Mike Bradley. No - 0**

2020 Revaluation Assessment Contract Discussion/ Action – **Town Board reviewed 2 year contract with Equity Appraisal. Motion was made by Nick Ganser to approve 2020/2021 Revaluation Assessment and Maintenance Contract with Equity Appraisal for $21,900 annually. 2nd by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. No - 0**

Tax Levy Worksheet Discussion – **Jared explained to us why our 2019 Tax Levy was denied and will look into what actions need to be taken to make sure we complete and post the Levy worksheet correctly for 2020.**

2020 Budget Discussion – **Lisa handed out worksheets and 2020 Budget sheet for Board members to go over and ask questions. Minor changes were made.**

Approval of Bills – **Nick Ganser made a motion to approve the town bills. 2nd by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. No – 0**

Approval of Checks – **Nick Ganser made a motion to approve check number 13436 thru 13448. 2nd by Mike Bradley. YES – Ervin Breunig, Nick Ganser and Mike Bradley. No - 0**

 Adjourn **- Motion made by Nick Ganser to adjourn. 2nd by Mike Bradley. YES – Ervin Breunig, Nick Ganser, Mike Bradley. No – 0**

Minutes taken at the Roxbury Town Board meeting on November 4, 2019 by Lisa Meinholz - Clerk.